

Child and Youth Coordinator–Summary of Activities for March

EY Committee Activities	Tasks Involved
EY Strategic Planning Day Strat Plan Oversight Group	<ul style="list-style-type: none"> –Preparing related paperwork, surveys, communication, information dissemination, E mails, create and mail out invite, organize and order lunch, bring materials day of, set up, clean up –meetings before and after event in regards to Strategic Planning –still ongoing –refining outcomes to take to EY committee to form SMART task goal setting –Strat Plan Oversight Committee still meeting
Health Fair planning Task Group	<ul style="list-style-type: none"> –Held meeting with key players involved in previous Health Fairs –Gauge group interest in holding a Developmental Fair –Group decided that the overwhelming success of the YMCA’s Healthy Kids Day would be the Best forum to hold the “developmental fair” – Sheri has approval from the YMCA for us to partner in this venture Next Steps: Group has been notified of need to meet to identify commitments and next steps –EY Committee will be putting a call out for people to be on the working group –Met with Sheri and Andrea to discuss preliminary commitments, what is needed

Child and Youth Website Group	<ul style="list-style-type: none"> –Meetings in regards to creation/populating the website with information –E mails, meeting with Annette to share agency info., strategies moving forward –Strategy toward utilization of website –Call out to agencies for photos –Utilization of website to access minutes, reports, agendas –A lot of time spent this month troubleshooting registration, reasearching registration websites, communication to resolve strategies
	<ul style="list-style-type: none"> –Gathering resources from Community visits to create my own Resource Binder”–shared with Annette
Early Years Leadership Partner Group (formerly Finance Committee)	<ul style="list-style-type: none"> –Attended first meeting to strategize future terms of reference, function, etc. –Next meeting in March–will be held quarterly –Will serve as conduit between this group and Ey Committee to provide updates
Success By 6	<ul style="list-style-type: none"> –Dissemination of information –Calendar distribution –Reading Tree information/requests –ECD Annual Survey Process–will result in provincial, regional, and community reports–completed results will be available soon –ECD Seminar upcoming–in March–Burnaby all day event –Will share relevant information with group after attending

	<ul style="list-style-type: none"> -Contact with Credit Unions– strategizing a plan to provide information to CU’s that already support Success By 6 -will be visiting Envision CU to present to staff meeting -Created flyer for Gateway to explain programs to CU partnership -Tweaking Success By 6 powerpoint for presentation
EY Committee	<ul style="list-style-type: none"> -Preparing Agenda -Communication with Group -Preparation for meetings–paperwork, photocopying -Preparing/getting snacks, coffee, tea, clean up -Co chair
Early Family Literacy Group–formerly Social Marketing	<ul style="list-style-type: none"> -attended March Meeting -discussion of Social marketing of EY activities–Do we need a separate group focusing on EY Marketing? Do we combine with EFL? Do we have 2 separate groups with crossover connections/activities?
Child Development Guide	<ul style="list-style-type: none"> -revamped, 2012 edition set to go to print -Kiran and I will meet with printer to explore our options -We have had many requests from the community -This is a tool used by many community agencies–partners -looking to the future, we may have to ask partners to help in publishing this document

Triple P Meeting	<ul style="list-style-type: none"> –will be attending a region wide meeting in April –this priority was identified in the Strategic Planning process
Agency visits continue	<ul style="list-style-type: none"> –Agencies that I did not connect with when I started –Ongoing community connectedness
ECD Regional Planning Workshop	<ul style="list-style-type: none"> –All day session in Burnaby to discuss the role regional planning could play in ECD–all day session
Agency Visits–continued	<ul style="list-style-type: none"> –visiting various community partners to find out about their organization, share information, discuss direction of future relationship –Visits will continue as part of outreach, and connectedness to organizations –Will be spending Tuesdays at CSCL –Future visits to Fraser Health and Strong Starts
Sexual Exploitation Awareness Week CAT Committee	<ul style="list-style-type: none"> –some overlap with CYC and EY duties, as the initiative supports awareness for youth and children –Started as a project with working group to support this year’s initiatives and activities –Will now be a yearlong commitment to education and awareness in Chilliwack –Strong partnership with RCMP –For the week in March, I designed and prepared the ribbon boxes for distribution –Will distribute, hold master list and pick up at the end of the campaign
Creating new partnerships	<ul style="list-style-type: none"> –exploring Aboriginal partnerships– have made a connection regionally, who

	will assist in local networking –closer links with ECE community
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