



When: April 4, 2013 1:00-3:00
 Where: Central Gateway, 9435 Young Road, Rm 119

Recorder: Annette Williams

Chair: Trish Ackland and Karen Sidhu

ATTENDANCE:

| | | |
|--------------------|---|--|
| Barb Presseau | CCS – Childcare Resource and Referral | presseaub@comserv.bc.ca |
| Charlotte Debruyne | Chilliwack School District | charlotte_debruyne@sd33.bc.ca |
| Dan Bibby | Ministry of Children & Family Development (MCFD) | daniel.bibby@gov.bc.ca |
| Donna Dixon | Chilliwack Hospital & Health Care Foundation (CHHCF) | donna.dixon@chhcf.org |
| Karen Steegstra | Child and Youth Coordinator | chwkchildandyouthcoord@gmail.com |
| Katrina Bepple | Chilliwack Hospital & Health Care Foundation (CHHCF) | katrina.bepple@chhcf.org |
| Kiran Sidhu | FV Child Development Centre | ksidhu@fvcdc.org |
| Ron Plowright | Fraser Health | ron.plowright@fraserhealth.ca |
| Shannon Carmichael | Central Gateway for Families/Community School Coordinator | ccecss@gmail.com |

REGRETS:

| | | |
|------------------|---------------------------------------|--|
| Debbie Denault | Chilliwack Learning Community Society | debbied@chilliwacklearning.com |
| Jackie Buit | Stó:lō Nation - Head Start | Jackie.buit@stolonation.bc.ca |
| Karin Rempel | Sardis Doorway | rempelfamily@shaw.ca |
| Mandy McMahan | Chilliwack YMCA | mandy.mcmahan@vanymca.org |
| Pauline Pigeau | Fraser Health | Pauline.Pigeau@fraserhealth.ca |
| Tamara Kelly | Stó:lō Nation | Tamara.Kelly@stolonation.bc.ca |
| Windy Solla | Stó:lō Nation Health Services | windy.solla@stolonation.bc.ca |
| Yvonne Tumangday | Stó:lō Nation | yvonne.tumangday@stolonation.bc.ca |

1. Welcome and Introductions

2. Approval of Agenda – Approved, with the additions below.

Under new business, add Central Gateway for Families literacy program offered in October, and a discussion about how to fund child care for the program.

Under Strategic Plan, add BC Key Early Years new government strategy.

3. Approval of Minutes of last meeting – Approved.



4. Business Arising from the minutes

a. Survey

Eight people from the Early Years table completed the ECD Evaluation survey. Karen will review the results to identify strengths and gaps.

DECISION: One survey item per monthly Early Years meeting will be identified and discussed.

b. Priority Grant

\$4000 was received from United Way grant, for the Early Childhood Development screening. Funds are held by the School District, who will reimburse costs as they arise. Included in the funding application were renting a bouncy castle to attract families for Developmental Screening, and to pay for time of Child Development Centre staff to perform the screening.

Proceeds from Prospera's August 22nd Cinema Under the Stars will go to the Early Years table.

The Chilliwack School District has booked Chilliwack Landing Leisure Sept 15th for a meet and greet Expo focused on the early years. There will be display booths for non-profits and for profits. Developmental screening can occur at this event. Early Years table is welcome to co-sponsor. The School District (using an event planner) might solicit sponsorships. Karen will be involved, and so will Chilliwack Hospital & Health Care Foundation (CHHCF).

Party in the Park and Chilliwack Connect are possible events for Developmental Screening.

Central Gateway for Families will be hosting events similar to or be involved with Party in the Park, and is cultivating a relationship with Chilliwack's Downtown Business Improvement Association.

5. New Business/other Business

a. CYC Consultation Meeting

Promotional material has been designed for businesses and organizations.

CYC Website: A school district tech is considering making an app for the Early Years. The website is a great resource for that app. Shannon found out that not many Kindergarten teachers know about the website.

The public is invited to the Consultation, and the CYC is asking agencies to bring their clients with them. Brenda Frisse has arranged for information to be distributed to all the Chilliwack schools. It's their Pro-D day, so teachers can opt to attend. Children will be home so it might reduce the parents' ability to attend.

DISCUSSION: Generally preschools don't know the results of the EDI.

ACTION: Barb will find out how many preschools are in the community, how many children attend and help strategize how to distribute the information.

Human Early Learning Partnership Community Summary EDI Wave 4 SD Chilliwack was handed out at the meeting.



b. Number of Task Groups and Names

Social Marketing was amalgamated with the Early Years literacy committee. It was a promotions committee. It was previously discussed that marketing for events comes from the committee involved in the event.

ACTIONS: Karen will draft a Communications Plan which outlines steps required for events, so there is a consistent approach. Donna is available to help if needed. Dan will bring a new budget to the May 2nd Early Years meeting. Money should be allocated to the Strategic Plan and Communications/ Promotions & Marketing.

Kiran, Shannon and Karen were going to meet to review current Terms of Reference, but haven't yet. This is an example of a committee assembled for a specific program for a specified period of time.

Young Parenting Task Group will continue.

One of the priorities in the Strategic Plan is increased support to parents, so it would be beneficial to have a committee which focuses on those activities (Early Years Parenting Support committee).

Central Gateway has a number of parenting programs and Shannon would like to start up the Parenting Guide again. They are also offering Triple P. The programs offered are run by a number of community agencies. She has already started on the Parenting Guide. She would like agencies to forward her their information. Donna has requested that the 5-2-1-0 logo be in the Parent Resource Guide. Individual agencies can print their own required guides, or MCFD will offer the use of their printers. Ron will ask if Fraser Health can be involved.

ACTION: Shannon will be the chair of the newly formed Early Years Parenting Support committee. The committee is open to both those from the Early Years Subcommittee, and those who aren't currently on the Subcommittee.

c. Central Gateway for Families Literacy Program – Child Care

Shannon, Jackie Ayers and WorkPlace BC have worked together to arrange for UFV to facilitate a course at Gateway in Workplace Essentials and Education/Career Planning, Tuesday and Friday mornings beginning in October 2013. It is targeted for the families taking the Gateway Family Literacy programs, and anyone registered at UFV. Childcare needs to be arranged. On Tuesdays the childcare will be provided by Gateway preschool's infant/toddler program. Friday there is no childcare arranged yet.

d. Collaborative Practices Committee

Dan is part of an interagency committee which is working on a document encompassing the processes involved with various supports (ie: Individual Education Plan, Family Plan). The outcome goal of the document is a support person or professional's increased knowledge of what is likely to happen and what roles would likely be at an organization's family/child support meeting. There are 14 different models of the collaborative processes, which need to be formatted and printed. In the fall there will be a showcase profiling different organizations using collaborative processes, including principles of how to operate. With this work, the challenges of establishing one committee for vetting all referrals, and the "Every Door is the Right Door" or "No Door is the Wrong Door" perspective, an Established Collaborative Practice Committee is deemed to not be required.

ACTION: Karen will remove "Established Collaborative Practice Committee" from the Strategic Plan outputs.



6. Strategic Plan – Goal Activity Updates

a. Central Screen

As in point 5.d. above, Collaborative Practices Committee.

b. Website Update

Site traffic for March was increased from February, but increased from January. There were 691 visits, 498 unique visitors. Sto:lo Nation represented 16 visits, Province of BC 100 visits, Fraser Health 27 visits, among other internet service providers.

65% navigated to the site via a search function, and 34% were direct traffic, either selecting an emailed link or using bookmarks. 5 people searched for summer camps, which is content that isn't currently included due to lack of space since the site is limited to 9 secondary pages per section, and there are now 9 in each the Children & Families and Youth sections.

ACTION: Remove Immigrant Services page from each section and include that information elsewhere within the existing site structure. Create a page that will be Summer Camps for part of the year, and contain other featured information the remainder of the year.

ACTION: Trish will email Annette the Weebly Youth site to list on the CYC site.

c. Triple P – Scheduling Parenting Programs in the Community

See general discussion above about the Parent Guide and Parent Support task group.

d. Child Development Guide

The Guide will be ready for Healthy Kids Day.

Donna has approached BC Hospital's SCOPE project team for a donation to the Guide. If they consent, they would like the Guide to be laid out in a template that could easily be used by other communities. There will be ad space available to the community.

CHHCF is working with Fraser Health and the Baby Friendly initiative; they would like to have a page spread in the Guide for this initiative (the same would be done for the School District's Ready Set Learn fairs). CHHCF will be involved in setting up a Baby Friendly committee, which is welcome to join the Early Years Subcommittee.

ACTION: All Early Years Subcommittee members are to confirm with Karen that she has their current agency and program information.

e. BC Key Early Years New Government Strategy –

Information outlining some of the current government's plans over the next few years was handed out at this meeting.

7. Task Group Updates

a. Social Marketing/Healthy Kids

Social Marketing Committee dissolved. Healthy Kids Day is covered in point 7.d. below.

b. Young Parenting

There has been one recent match of a young parent and mentor; there are two other mentees.

Hosting a Building Healthy Relationships workshop in May at Family Place.



c. Terms of Reference

There hasn't been more work by this committee since the last report, and won't until May due to the Consultation.

d. Upcoming Training Opportunities/Workshops

CHHCF is hosting two events: move to your Health Day May 8th, walk with your doc at Watson Glen Park and Townsend Park; and Participaction's Bring Back Play has a Funmobile coming to the YMCA parking lot on April 24th at 3pm. Donna will send the info through Karen, for agencies to distribute.

Kiran Sidhu is going to a Stewart Shanker session.

e. Healthy Kids Day

The planning committee had a great meeting, with more planning to come.

8. Coordinators Report

Report will be on the CYC website. Here are some highlights.

- Participated in webinar by Children First and Success By 6.
- Attended Sexual Exploitation Awareness week.
- Consultation planning and working groups.
- Next week will be presenting at Envision Yarrow for Success By 6, and the week after at Prospera.
- In May will be speaking at Strong Start about barriers.

9. Agency Updates – Not discussed

10. Next Meeting: May 2, 2013

11. Adjournment – 3:00pm

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