



When: April 3, 2014 1:00-3:00 pm
 Where: Central Gateway, 9435 Young Road, Rm 119

Recorder: Annette Williams

Co-Chairs: Trish Ackland and Karen Steegstra

ATTENDANCE:

Anne Todd	Fraser Health	anne.todd@fraserhealth.ca
Charlotte Debruyn	Chilliwack School District	charlotte_debruyn@sd33.bc.ca
Dan Bibby	MCFD	daniel.bibby@gov.bc.ca
Debbie Denault	Chilliwack Learning Community Society	debbied@chilliwacklearning.com
Jackie Ayer	Chilliwack Community Services	ayerj@comserv.bc.ca
Karen Steegstra	Child and Youth Coordinator	chwkchildand youthcoord@gmail.com
Karin Rempel	Sardis Doorway	sardisdoorway@shaw.ca
Katrina Beppe	Chilliwack Hospital Health Care Foundation (CHHCP)	katrina.beppe@chhcf.org
Kiran Sidhu	FV Child Development Centre	ksidhu@fvcdc.org
Shannon Carmichael	Central Gateway for Families/Community School Coordinator	ccecss@gmail.com
Tami Quinn	Sto:lo Nation	tami.quinn@stolonation.bc.ca
Tara McLaughlin	HeadStart Coordinator	tamara.kelly@stolonation.bc.ca
Trish Ackland	Child and Youth Mental Health	trish.ackland@gov.bc.ca

REGRETS:

Donna Dixon	Chilliwack Hospital Health Care Foundation	donna.dixon@chhcf.org
Kathereen Kessler	Meadow Rose Society	help@meadowrosesociety.com
Mandy McMahon	YMCA Early Years manager	mandy.mcmahon@vanymca.org
Pauline Pigeau	Fraser Health	pauline.pigeau@fraserhealth.ca
Sara Van Basten	MCFD Guardianship Worker	sara.vanbasten@gov.bc.ca
Tamara Kelly	Stó:lō Nation Health Services	tamara.kelly@stolonation.bc.ca
Yvonne Tumangday	Stó:lō Nation	yvonne.tumangday@stolonation.bc.ca

1. Welcome and Introductions – 1:06

2. Approval of Agenda – Approved with addition as follows

2014 Budget is attached. About \$5,000 will be added to the Success by 6 budget line.

Note: the number of children in Chilliwack in the early years age bracket has increased from 5,773 in 2006 to 7,913 in 2011.

The Community Coordinator amount includes \$4,000 program funding.

The 2014 United Way grant has been approved.



3. Approval of Minutes of last meeting – Approved

4. Business Arising from the minutes

a. Kids Have Stress Too

Jackie has confirmed that a group of people can be trained for about \$70 per person, inclusive of handouts, which can be used for distribution to parents. Materials are allowed to be copied. More than one person per agency may attend. The preferred group size is about 30 people. Kids Have Stress Too is a program of the Psychology Foundation of Canada.

DECISION: Jackie will email the Early Years committee, specifying an early June training date. Jackie and Karen will work together on planning and registration.

b. Child Development Guide – Additional sponsors have been confirmed

c. Consultation – This is a great year for registrations, with more than 230 people registered.

d. Young Parent Task Group – Has been amalgamated with the Young Parent Program Steering Committee and is no longer a subcommittee of the Early Years table.

5. New Business/other Business

a. Priority Grant Update – \$3,000 was received (full amount of application). It included the Baby Friendly Initiative, consisting of \$1,000 for a lounge for moms to breastfeed babies while at community events. **DECISION:** The Baby Friendly Initiative will become a task group of the Early Years committee. Katrina will remain as the chair of the group.

b. Baby Friendly Initiative – has been a task group under Chilliwack Hospital Health Care Foundation, the primary purpose being to create community awareness and promote breastfeeding awareness and the right to breastfeed anytime, anywhere. See decision in 5.a. above.

c. Early Years Centres RFP

The submitted proposal must be endorsed by the Early Years committee. The committee itself does not have to apply, another organization or group of organizations can. Karen's role is to ensure all the partners are convening and discussing the proposal. A charitable agency must hold the grant proceeds. If successful, \$52,000 will be received the end of June, to be spent by the end of March 2015. Funds are to be used to build on existing programming. The proposal must be couriered by April 22nd to meet the Apr 25th deadline.

DISCUSSION:

The money could be used toward assisting families in finding programs, one option being community mapping. Maps could be organized according to EDI information, utilizing Human Early Learning Partnership (HELP) services.

Chilliwack Community Services is interested in submitting a proposal to use existing Family Resource Programs (FRPs) as Early Years Centres, using the funds to provide increased parent training. Mapping could be part of the project. Under consideration is the addition of practitioner hours, for training, development of what can be utilized going forward, etc. Other options include a marketing focus (one example discussed was a Chilliwack Early Years app), and training the trainer money. Central Gateway can be stated as the hub, and FRPs as the satellite locations. Sherry Sinclair, Jackie Ayer, and Tami Quinn will work on the application together.

The application could include the CYC focus, "We are a Family Smart Community."



Aboriginal Outreach Workers could visit support programs in the community to network with people who might be able to refer Aboriginal families to them

Train Aboriginal families as an outreach liaison to help families find resources.

Try to incorporate the City of Chilliwack in marketing ideas, by asking them to include parent resource information in mailings from the City (ie: water bills).

The Healthy Communities initiative is a good fit for this.

Even without the grant monies, can move forward in with some of the ideas raised.

DECISION: The Early Years Committee supports Chilliwack Community Services' proposal concept. Once the proposal is completed, Jackie will email it to the committee. A letter of endorsement from the Early Years Committee is required, along with community partnership agreements from as many agencies as possible.

6. Strategic Plan: Goal Activity Updates:

- a. **Child Development Guide** – as above
- b. **Training/workshop updates** – not covered

7. Task Group Updates

- a. **Social Marketing** – Healthy Kids Day – not covered
- b. **Young Parenting** – Trish – covered in 4.d. above

8. Coordinators Report – will be posted on Child and Youth Committee website

9. Agency Updates – not covered

10. Next Meeting: May 1, 2014

11. Adjournment: 2:40 pm



**Proposed 2013/2014
Chilliwack Early Year Budget**

Revised Feb 6, 2014

Revenue

CCS* Early Years Committee Jan1/14 balance	\$12,300
Success by Six	\$30,769
United Way *2013 priority grant	\$4,000
MCFD Youth Services Funding	\$43,467
MCFD	<u>\$120,579</u>
Total:	\$ 211,115

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Expenditures via MCFD contracts

Community Coordinator Wages/program support funds	\$50,919
Young Parent Outreach MCFD Youth services fund remaining \$43,467	\$52,969
Downtown Family Place operating subsidy	\$26,535
Gateway Coordinator Central Community School funding additional 50%	\$20,500
Gateway Operational Support and Capacity Enhancement	\$40,000
Sub Total:	\$190,923

Support to strategic plan* funding uncommitted for 2013/14 \$20,192

Proposed expenditure/ allocated budget plan to EY Committee til March 31/14

		Budget	Actual
Education/promotions		\$2,500	
Development Guide	2013	\$2,500	\$ 2,500
	2014	\$ 1,500	\$1,500
Healthy Kids Fair * Sept/13 Success by Six grant funds *administered by SD#33		\$4,000	\$ 4,000
National Children’s Day Oct/13 Karen Misc account funding		\$500	0
Childhood Expo Feb/14 Success by Six grant funds (within \$4,000)		\$900	0
Promotions: 2 10X10 custom tents		\$3,500	\$ 1, 622
Early Years Committee meeting admin support		\$800	\$1,000
childyouth.com Website admin support		\$700	\$1,200
Infant Mental Health Intake Coordinator *April 1to May31/2014 only		\$1,600	\$ 1,600
Actual subtotal:			\$13,422
Unallocated:			\$ 6,770