

When: October 3, 2013 1:00-3:00
Where: Central Gateway, 9435 Young Road, Rm 119

Recorder: Karen Steegstra

Co-Chair: Trish Ackland & Kiran Sidhu

ATTENDANCE:

Kiran Sidhu	FV Child Development Centre	ksidhu@fvcdc.org
Trish Ackland	Child and Youth Mental Health	trish.ackland@gov.bc.ca
Karen Steegstra	Child and Youth Coordinator	chwkchildand youthcoord@gmail.com
Dan Bibby	MCFD	daniel.bibby@gov.bc.ca
Debbie Denault	Chilliwack Learning Community Society	debbied@chilliwacklearning.com
Katrina Bepple	Chilliwack Hospital Health Care Foundation	katrina.bepple@chhcf.org
Karin Rempel	Sardis Doorway	sardisdoorway@shaw.ca
Charlotte Debruyne	Chilliwack School District	charlotte_debruyne@sd33.bc.ca
Mandy McMahon	YMCA Early Years manager	mandy.mcmahon@vanymca.org

REGRETS:

Jackie Ayer	Chilliwack Community Services	ayerj@comserv.bc.ca
Pauline Pigeau	Fraser Health	Pauline.Pigeau@fraserhealth.ca
Shannon Carmichael	Central Gateway for Families/Community School Coordinator	ccecss@gmail.com
Donna Dixon	Chilliwack Hospital Health Care Foundation	donna.dixon@chhcf.org
Tara McLaughlin	HeadStart Coordinator	Tara.mclaughlin@stolonation.bc.ca
Sara Van Basten	MCFD Guardianship Worker	Sara.vanbasten@gov.bc.ca
Katherineen	Meadow Rose Society	help@meadowrosesociety.com
Tamara Kelly	Stó:lō Nation Health Services	tamara.kelly@stolonation.bc.ca
Yvonne Tumangday	Stó:lō Nation	yvonne.tumangday@stolonation.bc.ca

1. Welcome and Introductions

Trish welcomed everyone and introduction were made.

2. Approval of Agenda

3. Approval of Minutes of last meeting – September minutes approved. Please make note of Karin Rempel's new email address sardisdoory@shaw.ca. **Action: Karen will post minutes to website.**



4. New Business/Other Business

1. Priority Grant –

Discussion was had on how the Priority Grant should be spent. Karen opened the discussion talking about the screening process at events and how it does not always attract parents to participate. She suggested the Early Year's Committee needs to create a presence by way of Early Years messaging banners and giant sized board games that would attract children. With the children occupied, agency reps will have more opportunity to talk with parents. She said that after talking to Denise the ECD Coordinator from Abbotsford, a bouncy castle was not a good option at this time. Karen and Trish also talked to the table about the possibility of training more people to administer the screening instrument. The table agreed that with the 2012-13 grant, the monies would be used to purchase a canopy, banners and giant games. **Karen will get final pricing on these items.** Monies leftover could be used to rent bouncy castles at events. The table will apply for the 2013-14 Priority Grant. The request will be made for monies to go towards training, purchasing a quality screening instrument and ipads which will make it easier for parents to participate. As well the table will purchase parent supports. Kiran talked about a parent resource CDC had produced. **Kiran will bring a copy to next meeting.** Karin Rempel has agreed to write the grant application. A decision needs to be made regarding which agency will hold the grant for the Early Years.

2. National Child Day

Karen told the committee that she would like to somehow encourage schools to participate and create awareness around the UN Convention and National Child Day. The event at City Hall will take place on November 19. A sheet was passed around and everyone signed up for helping on the day of the event. Charlotte will speak to principals about getting school participation. Karen will contact the Times regarding how they can possibly create an essay contest to engage the community.

3. Upcoming Training/Workshops

Chilliwack Learning Community Society will be holding a series of volunteer training beginning October 19. Volunteers are being recruited for tutoring adults, helping with the lady bug book bins, and community readers. Marci will be heading up a family literacy workshop. CLCS's Math program has gained provincial recognition.

5. Business Arising from the Minutes

a. Child Expo Update – Karen and Charlotte shared about the day. Overall it was a success even though the attendance was not what was anticipated. All the participants thought the event was well organized and would like to participate again. Charlotte and Karen are considering doing an Expo at the mall in February around Family Day. Karen has spoken to the mall and they would be willing to consider this. **Charlotte will draft a proposal for Morguard to approve.**

b. Website Steering Committee – Debbie again brought forth the request from the Website Steering Committee for the funds leftover from CIPC. She reported the website expenses: annual domain cost renewal is \$1500, \$20 per month for Emperiom to host and 5 hours a week to Annette for maintenance and administration. Trish thought the hosting cost was expensive and will check into what the costs of her website are. Karen reminded the committee that maintaining the website is part of the Early Years strategic plan. The table made a motion to fund the website once the costs are clarified.



C. Trish will call a Finance Committee meeting.

6. Strategic Plan – Goal Activity Updates

- a. **Website Update** – Karen gave a copy of the latest analytics results. Activity has increased. Question was asked whether there was a way to determine if direct hits came from website subscribers. **Karen will ask Annette.**

7. Task Group Updates

- a. Social Marketing/Healthy Kids – Not covered
- b. Young Parenting – The young parents program staff will get a tour of the new NLC facility. Are hoping to run Better Beginnings at this location beginning in September. Presently pursuing having an Adolescent Youth Clinic at the NLC or the Village. While Fraser Health has clinics in Abbotsford and Agassiz, there is none in Chilliwack. Here, young people have access to free birth control. The Division of Family Practice is supportive of the concept of a youth clinic, just need to find a doctor who has a passion for it. Trish said the Young Parenting group will now meet every other month.
- c. Terms of Reference – carried forward to next meeting

- 8. EDI Review** – The table reviewed the 5th wave of the EDI results. There was concern that there was an increase in vulnerability. Specific concern was the North Sardis area. **Karen will request an EDI map with street numbers in order to give more clarity to the results. Karen will ask if representatives from HELP could come and discuss the EDI with the table and other stakeholders in the community.**

- 9. Coordinators Report** September took off like lightening with all the agencies back to working at full capacity.

At the beginning of September I concentrated my energies in assisting the School District Early Year's representative, Charlotte DeBryun, in planning our first Early Childhood Expo. The event had excellent participation from agencies however not the turn out from families we had hoped. The evaluations from the participants and attendees were all very positive and the event even received an endorsement from Mayor Gaetz. Charlotte and I have been in discussion and are looking into planning a similar event around Family Day in February.

September is when most of the sub-committees met after a summer sabbatical. I sit on most of the sub-committees along with a number of working groups, including the Consultation working group, Collaborative Practice and "Every Door is the Right Door." The CYC is making positive progress in building off of last year's Consultation evaluations and keeping aligned with our Strategic Plan. I have been in the process of updating all the information from the sub-committees and am waiting on co-chairs to provide me information regarding their membership and task/working groups.

I have been asked to work with the new coordinator for the city's Healthy Communities Counsel. Sabine Mendez, Karen Stanton and I have already met and feel there are many things the CYC is already doing that parallels with what the Healthy Communities Counsel is working towards. It is positive to note that the model of the CYC is one that others are looking to emulate.



MINUTES

This month I was asked to do a telephone interview with Peter Briggs, from “The Church in Chilliwack”, to explain what the CYC was all about. Like so many people, he had no idea the CYC existed and the great work being done by the agencies in our community. We are gaining momentum, word is getting out and people are becoming more familiar with the CYC.

The location of my office at Central Elementary Community School provides perfect opportunity for conversations and building relationships with service providers and those participating in the programs. It is my goal to sit down with some of the parents accessing the services at Gateway to hear their stories and then be able to report back to stakeholders.

10. Agency Updates – Not covered

11. Next Meeting: November 7, 2013

12. Adjournment: 3:00pm

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