



**Chilliwack Child and Youth Committee
Early Years Sub-Committee**



When: Thursday, May 20, 2010, 12:30 to 3:30 pm

Where: Chilliwack Community Services – 45938 Wellington Avenue

ATTENDANCE:

Barb Presseau	CCS – Childcare Resource and Referral	presseaub@comserv.bc.ca
Carol Dorn	CCS – Downtown Family Place	dornc@comserv.bc.ca
Dan Ludeman	Community Manager - MCFD	dan.ludeman@gov.bc.ca
Darby Wilkinson	CCS – Director of Early Years Programs	wilkinsond@comserv.bc.ca
Elaine Jackson	Chilliwack Family YMCA	childcare@ymcachwk.com
Joanne Kovanchak	School District #33 – Education Centre	Joanne_kovanchak@sd33.bc.ca
Karen McLean	FV Child Dev Centre	kmclean@fvcdc.org
Karin Rempel	Make Children First	rempefamily@shaw.ca
Mary-Anne Smirle	School District #33	maryanne_smirle@sd33.bc.ca
Sandy Seib	CCS – Families First	seibs@comserv.bc.ca
Sherry Sinclair	CCS – CPNP & CAP-C	sinclairs@comserv.bc.ca
Tammy Boersma	Community Coordinator Assistant	tboersma@shaw.ca

REGRETS:

Trish Ackland	Child and Youth Mental Health	Trish.ackland@gov.bc.ca
Sheri Josephson	Chilliwack YMCA	sheri.josephson@vanymca.org

Chair: Dan Ludeman and Sherry Sinclair

Recorder: Karin Rempel

1. Welcome and Introductions

2. Approval of Agenda

3. Approval of Minutes of April 01, 2010 – approved as amended

4. Business Arising

- a) **Community Collaboration** – CLCS head discussion on ideas to secure funding
 - i. Karin brought the recommendation from Donna Gannon and the Joint Chilliwack Learning Community Early Family Literacy/Social Marketing Task Group as follows:
 - (1) *‘that the Early Years Committee assemble key stakeholders to develop a collaborative action plan for sustaining programs the EY Committee has been supporting and is being asked to again support beyond the Committee’s available resources this year.’*
 - ii. the goal of the meeting would be to:
 - (1) clarify the level of commitment of key stakeholders to prevent the demise of these programs in light of each stake holder’s pressures and other priorities

- (2) to explore together whether the present organization of the services of these programs is felt to be the most optimal approach for Chilliwack at this time or whether re-organization or modifications would be beneficial
- (3) collaborate on an action plan for sustainability of services that focuses on increasing local and/or non-traditional support
- iii. After discussion at the Early Years Committee the following was noted:
 - (1) partnerships/collaborations do strengthen grant applications and should be considered more often for external applications
 - (2) by reading the year end reports, committee members (and the community as well) can look at the effectiveness of programs/agencies to carry out their sustainability plan (as well as the process)
 - (3) as part of our call for proposal and funding decisions, each agency/program must display their own sustainability plan. As a community committee, we can't prescribe how agencies/programs work.

Questions we need to ask as we do our Early Years work in the community and advise on the spending of CF and Sx6 funds:

- a) do we need a task group to look at sustainability/fundraising? (keeping in mind that all fundraising efforts need to go through receiving agencies/programs)
- b) how do we (EY) ensure we have a true sense of the needs of the community?
- c) is it understood that if an agency/program receives some unexpected funds, they will return the EY funds back to the table?
- d) are there things missing at this table that hamper the collaborative approach to our work?

Questions back to CLCS EFLTG:

- a) could CLCS put some 'literacy funds' on the table much like SD did?
- b) would it be easier for CLCS board to see need if it was worded differently (i.e. it cost \$5,42 per family for 1 year in a 3day a week Family Literacy Program)?

Funding Allocation: See attached funding allocation document

5. New Business - for consideration ~

- a) **MCFD** has a new model and the Community Services Manager (Dan's position) will no longer exist. The Operations Manager will be responsible for the Community Development contracts but will be responsible for more than one community.
 - i. Dan is retiring Dec 31, 2010 and will be available to help with transitions as they roll out.
- b) **School District** – transition as Mary-Anne's position is phased out ~ Mary-Anne has recommended that Ruth Neufeld (Ready Set Learn) and Nadine Clattenburg (Early Learning) take over her work in the community.
 - i. Mary-Anne also recommended that an executive member remain at the table to continue the community connection and lend an overview of the SD as a whole (could be Michael Audet or Ruth Wiebe)
 - ii. We need to give gentle reminders to School District to keep Early Learning as an important part of the School District and on the budget. This could also include the creation of 'neighborhoods of learning' with programs 'twinkle to twilight'
 - iii. In light of changes at MCFD & School District, we (The Early Years Committee) need to take ownership on behalf of the table to not loose the work that has been done.
 - iv. On July 5-6, there is an Early Childhood Symposium – if you would like to attend, please let Mary-Anne know ASAP
- c) **Co-Chair Position**
 - i. Co-Chairs: Sherry will stay on until April 2011 to stay consistent.

6. Community Coordinator Report

a) All posters previously sent out. Please let Karin know if you did not receive them.

Meet me at the Park – May 28 10-1pm

Healthy Kids Day – May 29, 10-3pm

Meet me at the River – June 12 10-1pm





7. Updates – please offer an electronic copy to be added to the minutes


8. Adjournment

Next meeting: Thursday June 03, 2010, 1:00 - 3:00 pm
Thursday, July 08, 2010, 1:00 – 3:00 pm

Proposed upcoming meeting dates	
Thursday July 8 th , 2010	1-3 Chwk Community Services Board Room (July 1 is a stat holiday)
no meeting in August	
Thursday September 9, 2010	1-3 Chwk Community Services Board Room (Sept 2 is before Labour Day)
Thursday October 7, 2010	1-3 Chwk Community Services Board Room
Thursday November 4, 2010	1-3 Chwk Community Services Board Room
Thursday Dec 2, 2010	12noon – 2 (restaurant to be announced)
January 9, 2011	1-3 Chwk Community Services Board Room (January 2 is during holidays)

Symbol key

-  question from the table
-  task for a specific person
-  approved item
-  please note

 task for everyone



**School District #33
(Chilliwack)**
Partners in Learning