

CYC, Clinical Sub-Committee Meeting January 8, 2007

Minutes

Present: Duncan MacDonald (chair), Susan Edgecomb, Dan Ludeman, , John Stellingwerff (minutes), Kiran Sidhu, Ajay Kaushal
Regrets: Wendy Main, Bruce Trites, Nancy Ossinger

1. Minutes of December 11, 2007 meeting: Approved with a correction to #3(a) – should read: “Psycho-educational program ... conduct disordered children.”
2. Business arising from minutes:
 - a. Building a Care Plan Development Team
 - **Action: Duncan to develop** a letter to committee members for forwarding to agencies inviting interested and qualified persons to submit expressions of interest to perform Social Assessment reports and/or Environmental Assessment reports. These expressions of interest to be evaluated next meeting. Next steps will be to establish a budget; plan for training for “Assessor(s)”
 - ICCP authorship will be provided by Dr Tang until she is on Mat leave, and by Rob Lees in the interim. **Action from last meeting: Dan to contact the Maples** to ask if the Maples can provide ICCP authorship for an interim period until a local author is in place.
 - Committee reaffirmed the importance of consistency.
 - “Measure Effectiveness”: **Action: Duncan to follow up** with Jim Brown of the Maples re evaluation/assessment tools available to this Committee. Goal is to complete an evaluation/assessment in 2008.
 - b. ICM Training: Susan E and Wendy M will suggest a date for training – sometime before March 31, 2008. Committee suggests two training dates to accommodate as many agency staff as possible.
 - c. Connect Parent Group: **Action: Duncan to email** a brief program description which can be forwarded to individuals interested in participating in training.
 - d. Coordination of Wraparound training with ICM: Since, Wraparound training pushed back to Sept/Oct 2008, no coordination required at this time.
3. New Business:
 - a. Suicide Prevention Training Report: **Action: Duncan will invite** Alice Stein and Michelle Giles to the February 5 meeting to provide an update on training activities completed, and planned for the future.
 - b. ICCP Info Package: **Action: Dan and Duncan to review** funding status and, if extra \$ available, use for developing the resource package.

Action: Susan E to contact UCFV Instructor Dr Morrison to refer a student to develop an Info Package for agency staff and family members.

- c. Review Funding Request Criteria: **Action: Duncan to email** current written criteria for approving funding requests before next meeting; to be reviewed and discussed at February 5 meeting. Emphasized Wrap around approach and flexible “thinking outside the box”.

4. Next Meeting: February 5, 2008 1 – 3 pm at Kipp Centre