



Janitor

**Permanent Part-time – Evenings – 10 hrs per week
plus casual hours as needed**

Position Summary:

Performs routine cleaning and minor maintenance of buildings and grounds

Qualifications:

Education, training & experience

- Completion of secondary school and relevant janitorial experience.

Job Skills & Abilities

- Ability to organize work and carry out duties of the position with independence.
- Ability to perform manual work including lifting.
- Ability to use various manual and power cleaning equipment.
- Must have own vehicle and valid driver's license.

Duties & Responsibilities:

- Responsible for cleaning sites owned or leased by Chilliwack Community Services as assigned.
- Cleans, washes and disinfects building areas such as walls, windows, ceilings, floors, carpets, furniture, blinds and washrooms by methods such as dusting, vacuuming, sweeping, and wet mopping.
- Collects and disposes of refuse and maintains clean refuse areas.
- Maintains and cleans entranceways and sidewalks using hand brooms to remove dirt, leaves and other refuse.
- Performs minor maintenance on building grounds, furniture and plumbing such as unplugging sinks and toilets.
- At the Village location (casual hours) – clean apartment units between clients including walls, floors, windows, appliances, bathroom and kitchen.
- Keeps inventory of janitorial supplies.
- Secures the building by arming alarms, locking doors and windows.
- Perform other related duties as may be required.

General:

- Wage rate: as per BCGEU Collective Agreement, Janitor Grid Level 3 - \$13.63 per hour
- This position requires Union membership.
- This position is open to all persons.
- This position requires successful completion of a criminal record check.
- This position reports to the Operations Director.

Please mention the name of the job position you are applying for in your cover letter.

NO phone calls. Only short listed applicants will be contacted.

Please submit your cover letter and resume to:

Matt Lutz, Human Resources Coordinator
Chilliwack Community Services
45938 Wellington Avenue, Chilliwack, BC V2P 2C7
Fax: 604.792.6575 Email: careers@comserv.bc.ca

Closing Date: 12:00 Noon, September 26, 2016