

Ann Davis Transition Society Male Youth Counsellor

Please send in your resume and cover letter by October 28th to info@anndavis.org with Youth Counsellor in the subject line. (No phone calls please)

About the Opportunity

Ann Davis Transition Society (ADTS) has a fantastic opportunity for a Male **Youth Counsellor** to join their friendly, professional and dedicated team in Chilliwack, the position is 30 hours per week.

Reporting to the Senior Clinician, and working closely with the Counselling Services and ADTS team, you will be responsible for counselling, co- planning, coordinating, facilitating and evaluating of programs for male youth (11 – 18 years of age).

This will involve working at the Ann Davis main office with outreach to schools, the overall community and the Ann (ADTS) catchments area. Some travel will be required for meetings, training and planned youth trips.

To qualify, you must have a **Bachelor of Social Work (BSW) or equivalent education/training and experience and 2 or more years of experience working directly with youth.**

A **Class 5 driver's license** is essential, must also have or willing to obtain, a valid Food Safe and First Aid Certificate. The ability to pass a vulnerable sector criminal record check will be required.

A strong commitment to the children and youth of the community with demonstrated success working with youth is essential, as is the ability to relate effectively and appropriately with preteens, teens, young adults, parents and teachers and the community in general.

Strong communication and organizational skills are essential, as is the ability to take direction. Lastly, you have basic computer skills and the capacity to maintain confidentiality.

Title: Youth Counsellor

Work Site: Main office on Young St and 3- 4 schools

Programs: Children Who Witness Abuse Program, Summer STAR Program, Children In Between Program and Violence is Preventable programs. **Prepared Date:** October 10, 2017

Approved by: Executive Director

SUMMARY:

Position provides primary supervisory and support services to the youths participating in Ann Davis Programs. Responsible for organizing and monitoring youths' individualized case management and program participation.

KEY DUTIES AND RESPONSIBILITIES

To perform the job successfully the Youth Counsellor must be able to perform consistently each essential duty satisfactorily. Other related duties may be assigned.

- Builds and maintains a positive supportive relationship with youth in the program
- Participates fully as a member of the case management team for youth placement
- Develops and implement intervention plans within program guidelines in consultation with other members of the counselling management team
- Provides individual and/or group programming aimed at addressing youth issues/needs such as communication skills, anger management, conflict resolution and problem solving
- Provides youth with opportunities to access community resources as required
- Facilitates the self development and skill development of youth by identifying, recruiting and developing appropriate resources and supporting youth participation in developmental activities: i.e. life skills, work placement, academic study, community services
- Provides direct intervention with the youth when required
- Assists in education regarding personal hygiene and basic care.
- Facilitates open communication within the case management team
- Contributes to regular reporting procedures, including ongoing case notes, incident reports, monthly progress summaries and exit reports.
- Attends meetings as required by ADTS
- Represents ADTS in the community when required by the agency
- Participates in managing/balancing on-site petty cash and youth work budgets.

QUALIFICATIONS

The requirements listed below are representative of the knowledge, skill, and/or ability required to perform each essential duty satisfactorily.

EDUCATION and/or EXPERIENCE

Post-Secondary degree in counselling, child care work or a related field

A minimum of two years experience working with high-risk youth in a counselling or other helping capacity required, which should include:

Counselling Skills

- Experience counselling adolescents.
- Ability and willingness to be trained in treatment issues.
- Experience with life skills/job skills programming an asset
- Understanding of addiction and other abuse issues and current treatment models
- Solid understanding of human services ethics with regard to confidentiality and appropriate boundaries.
- Ability to maintain a calm professional approach in crisis situations

Case Management Skills

- Demonstrated ability working constructively and cooperatively in a team setting
- Excellent communication and interpersonal skills
- Knowledge and experience with case recording practices
- Or an equivalent combination of education, training and experience

OTHER SKILLS & ABILITIES

Counsellor must:

- Demonstrate a sensitivity and understanding of the client population's socio-economic characteristics
- Have the ability to form mutually respectful partnerships with youth, their families and their caregivers.
- Have the ability to work with any client that is referred.
- Have the ability to work with values and behaviours that are very different from those of the employee
- Ensure that personal values and beliefs are not insinuated, promoted, or imposed on the clients.
- Have a positive conviction about the capacity of people to grow and change.
- Have the ability to work in partnership with other team members, including referring authorities
- Have the understanding and the ability to support the youth's learning experience in prescribed individual programming and treatment
- Recognize the value of a nurturing family environment and its impact on personal development
- Have the ability to recognize persons with special needs and make appropriate referrals
- Have basic computer, scheduling and internet skills

OTHER JOB REQUIREMENTS

- The Youth Counsellor may be involved in co-ordinating and/or participating in activities with youth, which may include physical, outdoor or other active elements.
- Driving is required to attend meetings and to enable contact with youth/families in the community.
- The worker must have a valid driver's licence and access to safe, reliable transportation, and must obtain appropriate insurance as per Society policy.
- Completed acceptable criminal record check from the RCMP
- First Aid
- Food Safe

The Youth Counsellor will follow the Code of Ethics and the Mission Statement of the Ann Davis Transition Society. The Counsellor will also abide by the relevant rules and regulations and guidelines set out by the Ministry for Children and Family Development.